



USAID | UKRAINE

FROM THE AMERICAN PEOPLE

27 February 2008

TO: All USAID Contractors and Recipients in Ukraine, Belarus and Moldova

FROM: Jonathan Chappell, Office Director, Regional Contracting Office

SUBJECT: Requirement to Submit Development Experience Documents

Due to a significant number of deficiencies in the area, USAID contractors and recipients are hereby reminded of the requirements to submit documents to USAID's Development Experience Clearinghouse (DEC).

For contracts and task orders, this requirement is contained in AIDAR Clause 752.7005. For grants and cooperative agreements, this requirement is contained either in the Required as Applicable Standard Provision entitled "Publications and Media Releases", for both U.S. Nongovernmental Recipients and Non-U.S. Nongovernmental Recipients.

The above clause and provisions require contractors and recipients to submit one copy of reports and information products which describe, communicate or organize program/project development assistance activities, methods, technologies, management, research, results and experience. Doing this can save USAID the expense of all too frequently repeating efforts if we have this information archived and easily accessible in DEC.

Documents should be submitted to the following address:

Online (preferred)
<http://www.dec.org/submit.cfm>

Mailing address:
Document Acquisitions
USAID Development Experience Clearinghouse (DEC)
8403 Colesville Road Suite 210
Silver Spring, MD 20910-6368
Contract Information
Telephone (301) 562-0641; Fax (301) 588-7787
E-mail: docsubmit@dec.cdie.org

Thank you for your assistance in this matter. Your cooperation will allow us to share the experiences and lessons learned in Ukraine, Belarus and Moldova with a wider audience.

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